

CMBC Board Meetings – Guidelines for Observers

The Board of College of Midwives of British Columbia (CMBC) meets at least four times in each fiscal year in accordance with CMBC Bylaws section 10. Portions of Board meetings are open to the public. Members of the public wishing to attend the open portions of a Board meeting as observers must contact CMBC to reserve a seat. Reservations must be made in writing at least 15 days prior to the meeting schedule date. The Registrar will provide to members of the public upon request details of the time and place of a Board meeting, a copy of the meeting agenda and a copy of the minutes of the previous Board meeting. For security purposes, photo identification of the public is required. Use of cameras and recording equipment is strictly prohibited.

The guidelines for observers are listed as follows:

Guidelines

- Those attending the Board meetings as observers do not participate in the meeting.
- Observers are asked to be quiet during the meeting, and keep side conversations to a minimum.
- Observers are asked to limit comings and goings during the meeting. There are morning and afternoon refreshment breaks and a lunch break.
- Mobile devices must be turned off or on silent while in the meeting room.
- If a portion of the meeting is closed to the public, an announcement will be made to move in-camera. If known in advance, in-camera items are noted on the agenda.